

**GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT**

5915 Silverado Place  
Paso Robles, California 93446  
(805) 238-7040  
*groundsquirrelhollowcsd.org*

**MINUTES FOR MARCH 13, 2019 BOARD MEETING**

**Call to Order and Flag Salute:**

Director McCamy called the regular meeting to order at 7:00 p.m.

**Roll Call-** Fulmer, Martinson, Duckworth, Simons and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

**Public Comment**

S. Durian- Wants to have the board cancel any ‘unnecessary’ meetings.  
The GM has decided that there will continue to be monthly meetings in order to take care of necessary business and paying all the bills.

**Consent Items:**

A motion was made to accept and approve the consent items from February’s meeting, with corrections, by Director Fulmer and seconded by Director Duckworth; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 2/28/19 Inv#36
Dan Gilmore	\$ 994.83	General Manager for February 2019 Inv#34
Board Stipends	\$ 500.00	BOD Meeting 2/13/19
Catherine Turner	\$ 150.00	Invoice #51 Bookkeeping thru Feb.
Pam Fulmer	\$ 488.67	Cannon Printer & Supplies
SLO County Clerk Rec.	\$ 467.54	Consolidated Gen. Election (No Elec. Fees)
Pam Fulmer	\$ 231.66	District Road Signs

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Total \$ 3,232.70

**General Manager Report**

AT&T antenna project is completed and AT&T has requested a sign off on their permit. There was some runoff due to the project but AT&T corrected and repaired the issue. Once that has been verified, the permit will be released.

At the February meeting some residents of a neighboring subdivision attended the board meeting requesting information about how they can form a district similar to GSHCSD to manage their own roads.

As required each year the GM received and filed the annual Government Compensation Report, it was completed and filed on-line.

Public/Board Comments-

Mr. S. Bayus mentioned that there is a sink hold on GSH between Playdoe and Prancing Deer. Wants to make sure its not from the AT&T project before GM signs off on their permit.

**Correspondence Received**

-GM received a call from the SLO County Assessors regarding a vacant lot on Forked Horn that is currently in tax default. County inquired if the property could be ‘dropped’ from the district, the GM doesn’t think that is an option. GM suggested that maybe the GSHCSD purchase the property from the county tax sale and use it as a community storage yard.

-CSDA Flyer

-Nomination for CSDA directors.

-Notice that SDRMA (liability insurance) rates are going up.

**Discussion Items:**

1. **Permit Status Report:**

Received permit fee from 5110 Stag Hill. Driveway connection inspected and approved; clearance letter issued.

5890 Prancing Deer- County approved a zoning permit for a vacation rental.

5850 Black Tail- Received a permit for SFR. Need to send letter and collect fees.

Driveways were paved at 5095 White Tail and 5215 White Tail with no notice or permit with the district. GM needs to look into getting a letter out to collect the permit fees.

Active Permits:

Robert Greene            APN 015-324-037    5631 Lone Pine Pl \*

(\*Greens’ paperwork shows an incorrect APN number. The correct APN is shown above.)

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

GM has created a monthly road evaluations master plan. This will include ways to improve and repair the roads, it will include unit pricing with comparative pricing. Compare double to single chip or completely redoing the roads.

Possibly look into creating roads for the undeveloped areas of the districts in order to create more construction.

Lots of the chip sealed roads may need some skin patching once the rainy season is over.

At the cross gutter on Silverado, there is some chip seal breaking up next to the concrete, needs looked into.

How much should be accounted towards the monthly maintenance plan.

BOD’s recommended putting \$25k per year into the reserve account to help build it up to between \$75 - \$100k (BOD agree to \$20k over a few years).

\*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by

discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. **Consider Changing Meeting Location:**

The BOD's has discussed moving our meeting place to the Creston Fire Station due to our current location not being able to guarantee availability for our monthly meetings any longer. GM created a resolution (No. 2019-01) to establish a new location for holding the monthly meetings. A motion was made to approve this resolution to relocate the monthly meetings to the Creston fire station location, by Director Simmons and seconded by Director Fulmer and was passed by a 5-0 roll call vote.

4. **Consider District Expansion:**

To include areas of the neighboring community including Compere and surrounding roads. The BOD's is against adding to our current district.

*Public comment:*

*Mr. Mike Mullen from the Moon Valley area shared how they are operating on donations to keep the current asphalt roads maintained.*

*Mr. S. Bayus recommended that maybe the GM just assist the Compere neighbors in creating their own district.*

5. **Audit Report:**

GM spoke with auditor, Crosby, regarding our audit getting completed. Crosby is super busy but is working on completing the audit, trying to have it done by May 2019.

*Director Comments:*

*Director Simons has not completed his form 700, he's working on getting it done asap.*

*Director Fulmer asked if its mandatory that all the BOD's complete the sexual harassment training. GM checking on this.*

**Adjournment**

A motion was made to adjourn the regular meeting by Director Martinson, seconded by Director Simmons and passed by unanimous voice vote. The meeting was adjourned at 8:35 p.m.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, April 13th at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,



Sarah Switzer, Recording Secretary